

# Battle Ground Town Council

Meeting Minutes, May 13, 2019

Attending: Council members Mike Bird, Steve Egly, Greg Jones, James Miller; Clerk Treasurer Georgia Jones, Attorney Eric Burns; Town Supervisor Ron Holladay, Town Marshal Jerry Burk.

Not attending: Zach Raderstorf

Guests: Melinda Antell, Gary Younker, Ron Evans, Buffy Rogers, Lesley Mosier, Bill Jones, Mary Jo Totten, Joanne Kuhn Titolo

Steve Egly called the meeting to order at 6:00 p.m. Changes to the agenda: guest Lisa Thomas withdrew from the agenda, Melinda Antell is added.

## **Guest Comment**

Lesley Mosier addressed the council on behalf of the organization Accelerate Indiana Municipalities (AIM) and provided information materials and an overview of membership advantages. Annual dues are \$1200 which provide access to education and benefit programs as well as general counsel, sample ordinances and resolutions, and legislative efforts.

Melinda Antell of Waste Management spoke on the evolving business climate regarding trash and recycling and important industry statistics. Currently Indiana is not affected by the changing market for recycled materials however Melinda wanted to emphasize the importance of keeping recycle materials clean. She will send more information if any change becomes necessary.

Dave Buck of Butler, Fairman & Seufert (BFS) advised the council of an April 24 preconstruction meeting with Midwest Paving to work out details of the Warrior/Battleview project. Field work has begun, and there will be a walk-through to update materials quantity on each CCMG project segment. The plan is to be ready for the final asphalt layer after July 4.

A large tree in the right of way at 6124 Warrior is a concern and the town will talk with the property owner to work out a solution to assist with expenses of removal while keeping the project on schedule.

Total Patcher work that was requested from Tippecanoe County Highway for CR 600 North is still anticipated.

Dave Buck mentioned that BFS was looking at a pipe liner company for the sewer repairs on Sherman Street.

Gary Younker attended the meeting to request repairs to the alley between Tippecanoe and Sherman Street. Some grading was done but was not effective to remove the ruts. Steve Egly said he would look at the road condition there.

## **Department Reports**

### **Police**

The Town Marshal and deputies have renewed focus on speed control at CR600 N and the Main Street school zone, with improvement noted.

Computer equipment purchased with grant funds is now ready for use. The department will submit two new grants for radio upgrades and weapons for the cruisers.

Jerry Burk mentioned that the department would be well served if we would purchase the dispatch software used by the county sheriff, so deputies will see the most current file information on assigned calls. This would improve officers' ability to choose the right response to each call.

**Motion** by Steve Egly to approve \$1000 for dispatch software, with second of James Miller. Motion carried, 4 Aye, 0 Nay.

There was discussion about placing more signs at CR600 hill and the Prophets Rock Road intersection to alert drivers of steep grade, or place a guard rail at the bottom of the hill. Steve Egly cited a review by the county highway that determined the geography of the intersection makes construction of an appropriate guardrail prohibitively expensive. Having a poorly constructed rail is more dangerous than having no rail. No action was taken.

### **MVH**

It was suggested that it might be possible to hire a company to complete Shawnee Ridge street sign replacements this summer. Ron has a plan to use the utility locates ordered by Tipmont to advantage, and place new posts to complete the sign update this year.

### **Wastewater**

Ron Holladay submitted the department activity report and mentioned the recent inspection of commercial grease traps was complete, only one location required re-inspection.

Ron alerted the council to the situation at Hawks Nest lift station; he will place that unit on a schedule of three cleanings a year instead of a semiannual schedule. Other lifts are having increased problems as well. Recently the Main Lift station was found to have chunks of tree roots caught in the pump. One pump at Woods Edge is out and waiting for repair parts.

Mike Bird requested some detail on the location of storm water catch basins.

### **Town Attorney**

Eric Burns reported the old hotel structure is gone except for some remaining piles of rubble.

Negotiation with Fox Paving is ongoing, seeking resolution for the paving issues on CR 600 hill.

### **Clerk-Treasurer**

**Motion** by James Miller to accept the minutes of April 8 and May 2 meetings. Second of Greg Jones, motion carried. 4 Aye, 0 Nay

**Motion** Greg Jones to approve the register of claims April 9 to May 13, 2019. Second of James Miller, motion carried. 4 Aye, 0 Nay

**Motion** by Greg Jones to approve the sewage utility to write off two uncollectable residential accounts from 2015 and 2017. Second of James Miller, motion carried. 4 Aye, 0 Nay

February 12, 2015 Account 102-01550-07 \$226.98

September 7, 2017 Account 103-05740-06 \$124.68

Georgia Jones will not be present for the June 10 meeting due to Clerk-Treasurer conference in Fort Wayne. Education and travel expense is budgeted for this. Beth Whitus will take minutes.

Information was received from five companies offering Information Technology (IT) support and services. The company viewed as most appropriate for office needs at this time is Dave's Computers in Brookston, which offers service as-needed rather than annual managed service contract. The first project requested will be relocating radio and internet equipment in advance of repairs to the office floor.

### **Area Plan**

Motion by Greg Jones to approve Ordinance 2019-577 UZO #96 Amending Ordinance 349-97 Unified Zoning Ordinance for large wind farms. Second of Mike Bird, motion carried. 4 Aye, 0 Nay.

### **Committees**

**Personnel** - Mike Bird is working on the Town Manager job description.

**Communication** – No report

**Streets and Roads** – Greg Jones will contact Maurice Roberts, 6124 Warrior Drive.

**Wastewater/Storm water** – James Miller asked about the status of the wastewater master plan.

Steve Egly plans to meet with Dave Buck soon. There is interest in the commercial property north of McDonalds which may affect the decision process for implementation. The desire is to eliminate the McDonald's lift station if possible.

### **Old Business**

**Motion** by Greg Jones to adopt Ordinance 2019-576 establishing MVH Restricted Fund 203 as required by the State Board of Accounts. Second of James Miller, motion carried. 4 Aye, 0 Nay

Discussion of asset valuation is tabled. Someone needs to provide a scope of work to obtain estimates from vendors. The one estimate in hand is from 2017.

**Motion** by Greg Jones to approve Resolution 19-102 approving the use of electronic transfer of funds. Second of James Miller, motion carried. 4 Aye, 0 Nay

Intersection of County Road 600 N and Prophets Rock was discussed in department reports.

### **New Business** – none

**Motion** to adjourn 7:52 p.m. by Mike Bird.

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Georgia Jones, Clerk Treasurer

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Zachary Raderstorf, Council President